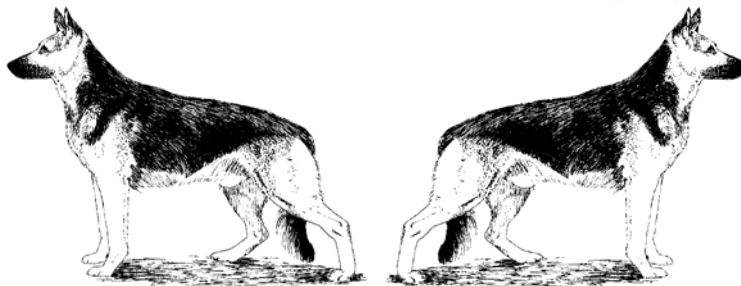
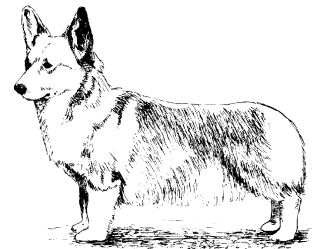
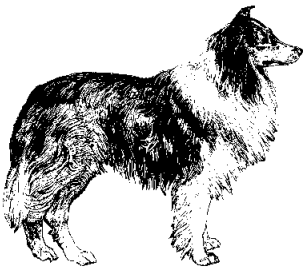
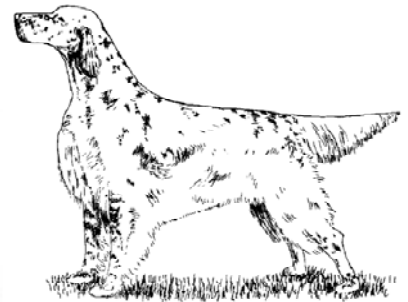


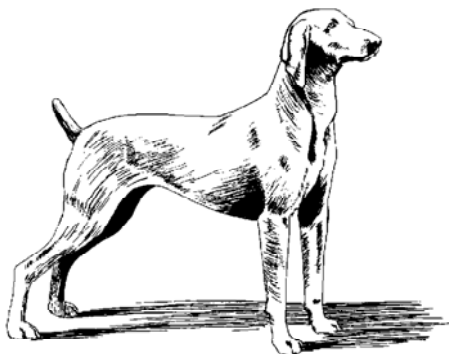
# FAITHFULLY YOURS



**ESTABLISHED 1954**

**Incorporation No A5419H**

**ABN 79 874 613 605**



**Geelong Obedience Dog Club Inc**  
**Breakwater Road, Belmont Common**  
**GEELONG VIC 3220**  
**Phone: 5243 4555**

**May 2010**  
**Issue No**  
**210**

# GEELONG OBEDIENCE DOG CLUB INC

**Patron – Mr Fred Lehrmann**

**Office Bearers for 2009/2010**

<b>PRESIDENT</b>	Jim Ball	52 484 154	Public Officer
<b>VICE-PRESIDENT (1)</b>	Sandy Malady		Training
<b>VICE-PRESIDENT (2)</b>	Lyn Wills	0407 846 590	Administration
<b>SECRETARY</b>	Karen Millard	52 672 618	
<b>TREASURER</b>	Heather Cook	52 296 867	Property Officer
<b>TRIAL SECRETARY</b>	Tina Button	0414 363 556	
<b>GENERAL COMMITTEE</b>	Kathy Taylor	52 411 886	Canteen Manager
	Theo Rain	0425 172 964	Equipment Manager
	Victor Douglas	52 415 401	Grounds Manager
	Pam Convery	52 414 786	Hall Manager
	Vacant		Publicity Officer
	Alex Shackleton		Shop Manager
<b>NON-COMMITTEE</b>	Tina Button	0414 363 556	Training Supervisor
	Christine Jagtenberg	0438 414 917	Membership Officer
	Pam Convery	52 414 786	Minutes Officer
	Robyn Youl		Librarian
	Stephen Eldridge		Assistant Librarian
	Vacant		Raffle Steward
	Pam Convery	52 414 786	Newsletter Editor
	Brendan Jagtenberg	0410 261 393	Webmaster

*The opinions expressed in this Newsletter are those of the authors and do not necessarily reflect the opinion or policy of the Editor or the Geelong Obedience Dog Club Inc. All Committee and Sub-Committee reports bear the name of the respective Club Officers. The Editor and/or Committee reserves the right to correct, alter, re-arrange or refuse, without prejudice, any copy submitted for publication.*

Weekday Office Hours:- Thursdays, 2.00pm to 6.30pm

All correspondence should be addressed to:-

**THE SECRETARY**  
**PO BOX 186**  
**GEELONG VIC 3220**

If you would like to contribute articles etc. for publication in “Faithfully Yours”, please forward them to The Editor, c/- the above address, hand in at the Office or email to [Pam Convery at janelle.convery@bigpond.com](mailto:janelle.convery@bigpond.com)

Please remember the closing date for all Newsletter items is the 15<sup>th</sup> of each month

Club website – [www.godc.org.au](http://www.godc.org.au)



# CLUB CALENDAR

## May

Sunday	9 May	Normal training.
Saturday	15 May	Newsletter closes for articles, reports, etc
Sunday	16 May	Normal Training
<b>Monday</b>	<b>17 May</b>	<b>Instructor's Meeting – 7.30 pm.</b>
Sunday	24 May	Normal Training
Sunday	30 May	Normal Training. Newsletter Available

## June

<b>Tuesday</b>	<b>1 June</b>	<b>General Meeting – 8.00 pm unless otherwise advised</b>
<b>Sunday</b>	<b>6 June</b>	<b>QUEEN'S BIRTHDAY WEEKEND. NO TRAINING</b>
Sunday	13 June	Normal training.
<b>Monday</b>	<b>14 June</b>	<b>Instructor's Meeting – 7.30 pm</b>
Tuesday	15 June	Newsletter closes for articles, report, etc
Sunday	20 June	Normal training. Obedience Trial entries close.
Sunday	27 June	Normal training. Newsletter available.
<b>Wednesday</b>	<b>30 June</b>	<b>End of financial year for all departments. Stocktake required for Canteen and Shop.</b>

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## CLUB INSTRUCTORS

<i>Vice President (Training)</i>	Sandy Malady
<i>Training Supervisor</i>	Tina Button
<i>Assistant Training Supervisors</i>	Victor Douglas Vacant

### Obedience

Joan Brophy	Leonie Kelleher	Colin Humphreys	Victor Douglas
Val Moeller	Kim Ciezarek	Helen Read	Kath Devlin
Desma Dickeson	David Gravalin		
<b><u>Trainee Instructors</u></b>			
Lisa McNamara	Lyn Wills	Simmon Hellebrand	Christine Jagtenberg

### Agility

Trish Gavaghan	Glenys Murray	Alex Shackleton
Simmon Hellebrand	Lyn Wills	Anne Macrae

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**REPORTS**

**REPORTS**

**REPORTS**

**REPORTS**

## **Agility News**

Congratulations first up to Gleny's Murray and her cavalier, Remy, for gaining their Jumping Dog (JD) Title at the Agility Dog Club of Victoria's Easter Trial at the beginning of April. Remy gained two passes during the day which, added to her previous one from Warrnambool, earned her, her first VCA Title. It was a great day, although a long one, with time for lots of socializing and catching up with those not seen for a while. It was my first VCA Agility Trial in about four years and I must admit there were a few things that I had forgotten. It was a bit embarrassing to be politely ticked off by the Judge when I 'threw' my lead to the steward at the starting line.

By now Promotion Day has come and gone so congratulations to those of you in the Agility Classes who have moved up a level. We don't have testing as such, but we do have certain criteria for you to meet in order to advance to the next level. If you have changed Classes please make sure you know what time you need to be there in order to help set up or rearrange equipment.

Some of you will have already met Tam Dixon, our new trainee Agility Instructor. She has been working in Class with me for the past few weeks and is a great asset to our team. Tam used to Trial her Staffy, Kirby, in Agility and it is really good to have her back with us.

Those of us who use toys in our training know how good they are in helping to build drive in our dogs. Food treats are used to create the behaviour in the first place, but you can't beat a thrown toy for motivating a dog to speed out of a tunnel etc. And yet there are still dogs, who seem to have no interest in toys for whatever reason. Once again in "Clean Run" (March edition), the Agility Magazine to which the Club subscribes, there is an article on "A Fail-safe Plan to Teach Your Dog to Love Toys" – Part 1. This method is different from a lot of others I have seen as it is one based on targeting and is definitely worth trying.

Another article which I think is just as important and is in the same issue deals with how to teach your dog a clear-cut release cue. The author begins with crate training but if you don't have a crate I'm sure you could substitute releasing the dog from the car or from the mat. Future issues will explain how to use the release cue after a lead-out.

Robyn, our librarian, has put our Agility resources into a large box for us so they are easy to locate. Have a browse through the box and you might find just what you need to further your training.

By the time this edition of the Newsletter comes out, the VCA agility trial held by GODC will have come and gone. A lot of time and effort goes into running such an event so I hope everything went off well and lots of passes were gained by our Geelong Members.

If you missed out on seeing what an Agility Trial looks like, you might like to come and see many of our Members in action at the NADAC Agility Trial held on our grounds on 22<sup>nd</sup> May.

Good luck to those Trialling in May at Bulla, Keilor, Knox, Geelong, Croydon and Moorabbin.

**Trish Gavaghan**

## **Hall Manager's Report**

Just a quick thank you to Lyn Wills and Theo Rain for their help in cleaning the windows in the Clubrooms. Not an easy job. I took the curtains down and washed them and was amazed when they actually stayed intact. The Clubrooms will be nice and clean for the Agility Trials.

**Pam Convery – Hall Manager**

## REPORTS      REPORTS      REPORTS      REPORTS

### Canteen Manager's Report

Trading remains much the same but at times is quite brisk. The Hot Dogs have been popular along with the steamed Dim Sims and the tasty Toasted Sandwiches. We had some delicious cakes kindly donated by Clive and they proved to be very popular. Thank you Clive.

Thank you to our volunteers for their valuable time and effort helping out. We now several people helping in the Canteen. Welcome to Brad who has recently joined us and was a great help at our last training day.

Evidence of mice has been found in the canteen. Baits have been put out in the canteen area with the desired result. Rubber mats have been purchased for the canteen floor and they have made a big difference to the comfort of our volunteers.

**Kathy Taylor - Canteen Manager**

### Library News.

New Arrival in March

The Healthy Way To Stretch Your Dog---A Physical Therapy Approach by Sasha Foster M.S.P.T. and Ashley Foster C.P.D.T.

A Note On Safety (page x)

Please read this before attempting to “stretch your dog”. “While stretching can be extremely beneficial to your dog, there are certain medical orthopedic conditions under which stretching can be very harmful”. The authors outline 10 such conditions and indicate that there are others. They recommend that you consult your vet before beginning any exercises. A comprehensive Veterinarian Stretch Screening Form is provided on pp201ff to take to the surgery.

“The Healthy Way To Stretch Your Dog” has attracted complimentary reviews from those who count-- people who have the necessary expertise to assess this book. “Clean Run” is an authoritative magazine produced by American canine agility specialists. It presents a highly positive and informative review of this book. “Clean Run” also presents positive reviews from the following:

1 Ann Lesser D.V.M, A.C.A.C, C.V.S.M.T.

2 Mychelle Blake, editor of “The ADPT Chronicle of the Dog”

3 Laurie M Edge-Hughes Bsc.PT, M.Animst (Animal Physiotherapy), C.A.F.C.I., C.C.R.T.

Website [www.cleanrun.com/indexcfm?fuseaction=product.display](http://www.cleanrun.com/indexcfm?fuseaction=product.display)

About the authors:

Sasha Foster has her Masters Degree in Physical Therapy and is pursuing her canine physical therapist certification. Ashley Foster is a certified pet dog trainer and is a Bachelor of Science (Zoology).She is pursuing her certificate in canine behaviour consulting.

**Robyn Youl – Librarian**

## Upcoming Trials

Sat 5 <sup>th</sup> June	Restricted to Group 5 Obedience Trial	Working Dog Club
Sat 5 <sup>th</sup> June & Sun 6 <sup>th</sup> June & Mon 7 <sup>th</sup> June	Tracking Trial	Hastings & District Obedience Club
Sat 5 <sup>th</sup> June	Tracking Qualification Trial	Murray Valley Obedience Dog Club
Sat 5 <sup>th</sup> June Sun 6 <sup>th</sup> June	Open Herding Trial Endurance Test	Old English Sheepdog Club Murray Valley Obedience Dog Club
Sun 6 <sup>th</sup> June Sat 12 <sup>th</sup> June	Open Herding Tests Double Obedience Trial	Old English Sheepdog Club Bairnsdale Dog Obedience Club
Sat 12 <sup>th</sup> June & Sun 13 <sup>th</sup> June & Mon 14 <sup>th</sup> June	Tracking Trial	German Shepherd Dog Club
Sat 12 <sup>th</sup> June Sun 13 <sup>th</sup> June	Endurance Test Obedience, Agility/Jumping Trial	Dalmatian Club East Gippsland Obedience Dog Club
Mon 14 <sup>th</sup> June	Agility/Jumping, Obedience Trial	Gippsland Obedience Dog Club

### **Geelong Obedience Dog Club**

#### **Double Obedience Trials**

**10<sup>th</sup> and 11<sup>th</sup> July 2010**

**Watch next month's Newsletter for full details**

# Trial Results

## Action dog's NADAC Trial, 27<sup>th</sup> March 2010

V Bridges	Bryce	Novice Weavers	1st Place	5th Pass	
		Open Tunnelers	1st Place	10th Pass	★
		<b>(Superior Open Tunnelers Title)</b>			
		Open Tunnelers	1st Place	11th Pass	
		Open Jumpers	1st Place	3rd Pass	★
		<b>(Open Jumpers Title)</b>			★

## Agility Dog Club of Victoria, 3rd April 2010

G Murray	Remy	Novice Jumping A	6th Place	2nd Pass	★
		Novice Jumping D	2nd Place	3rd Pass	★
			<b>Title</b>		★
P Gavaghan	Monlaird Star of Avalon (Star)	Novice Jumping	3rd Place	1st Pass	
S Hellebrand	Ivy	Novice Agility	1 <sup>st</sup> Place	Pass	

## Border Collie Clubs ANKC Trial 10<sup>th</sup> April

V Bridges	Bryce	Excellent Jumping	5th Place	2nd Pass	
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## Ballaarat Obedience Dog Club Trial, 10<sup>th</sup> April

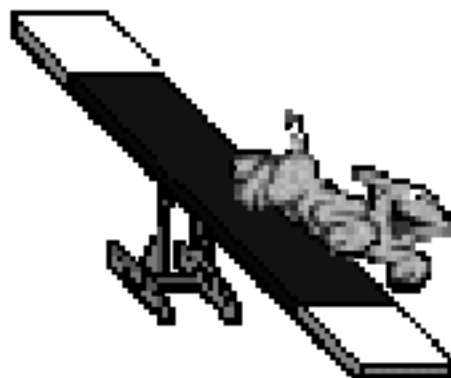
M Brown	Tootsie	CCD Obedience		Pass	★
E Longshaw	Coppertop Perfect Pitcha (Piper – Dobermann)	CCD Obedience	3 <sup>rd</sup> Place	3 <sup>rd</sup> Pass	★
			<b>Title</b>		
E Longshaw	Coppertop Perfect Pitcha (Piper – Dobermann)	CCD Obedience	3 <sup>rd</sup> Place	4 <sup>th</sup> Pass	★
F Hughes	Lachlan	CCD Obedience	1 <sup>st</sup> Place	NQ	
S Hellebrand	Ivy	Novice Jumping	1 <sup>st</sup> Place	Pass	

## Croydon & District Obedience Trial

F Hughes	Lachlan	CCD Obedience	3 <sup>rd</sup> Place	2 <sup>nd</sup> Pass	
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## Geelong Obedience Dog Club Agility Trial, 24<sup>th</sup> & 25<sup>th</sup> April

V Bridges	Bryce	Excellent Jumping	1 <sup>st</sup> Place	3 <sup>rd</sup> Pass	
V Bridges	Bryce	Excellent Jumping	2 <sup>nd</sup> Place	NQ	
S Hellebrand	Ivy	Novice Jumping	1 <sup>st</sup> Place	Pass	★
			<b>JD Title</b>		★
S Hellebrand	Ivy	Novice Jumping	1 <sup>st</sup> Place	Pass	★
S Hellebrand	Ivy	Novice Jumping	1 <sup>st</sup> Place	Pass	
S Hellebrand	Ivy	Novice Jumping	1 <sup>st</sup> Place	Pass	



## AGILITY PROMOTIONS

### Foundation – Level 1 Certificate

Margaret Brown	Tootsie	Border Collie
Felicity Hughes	Lachlan	Border Collie
Toby Jeavons	Bindi	Australian Cattle Dog

### Level 2 Certificate

Leigh Helmers	Leah	Staffordshire Bull Terrier
Karalyn Bell	Lady	English Pointer
Bec Ware	Noah	German Shorthaired Pointer
Amanda Boeyen	Shanti	Labrador Retriever
Jo-Anne Hamilton	Ashton	Golden Retriever

### Level 3 Certificate – Intermediate

Rebecca Kearney	Reuben	Labrador Retriever
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### Level 4 – Advanced

Gleny's Murray	Remy	Cavalier King Charles Spaniel
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**Watch this space next month for all the results from the recent Promotion Day and the Agility Trials**



## **MEMBERSHIP RENEWALS**

Included in this Newsletter are Membership Renewal Forms. Renewals will be accepted from the **1<sup>st</sup> June to the 31<sup>st</sup> July**.

The Office is open each Thursday from 2.00pm to 6.30pm and it would be appreciated if you could pay Memberships at this time. If this is not suitable they can be paid Sunday mornings or sent in by post.

Please remember we need to sight a current Vaccination Certificate for your dog and if your dog is due for Vaccinations, the Club now requires C5 Vaccination





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\*The Animal Rehoming Service Inc. is a registered charity.  
Donations over \$2 are tax deductible. (ABN: 51 275 837 567)

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## EQUIPMENT SHOP

Come in and see Alex for all your training needs - leads, collars, head halters, toys, etc



Club Caps and Beanies \$13.00. Also, Club vests and jackets available

Dog's Life Magazine current issue available



### All Natural Dog

Homeopathic & Naturopathic remedies and Grooming Products formulated especially for dogs containing only All Natural Ingredients.

Remedies for allergies, ear infections, worms, heartworm, arthritis, cancers, behavioural problems and over 100 more.

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# Intelligence Test

(A fun test for you to try at home)

The number of points scored for each task is in brackets

**TEST 1: Problem solving.** Place treat under soup can. If dog gets treat in: less than 5 seconds (5), 5-15 seconds (4), 16-30 seconds (3), 31-60 seconds (2), tries but fails to get treat (1), shows no interest (0).

**TEST 2: Problem solving.** Quickly throw a large towel over the dog's head and shoulders. If dog gets free in: less than 15 seconds (5), 16-30 seconds (4), 31-60 seconds (3), 1-2 minutes (2), doesn't get free within 2 minutes (1).

**TEST 3: Problem solving.** Place a treat under a small towel. If dog gets treat in: less than 15 seconds (5), 16-30 seconds (4), 31-60 seconds (3), 1-2 minutes (2), tries but fails to get treat (1), shows no interest (0).

**TEST 4: Short-term memory.** Let the dog see you put a biscuit on the floor then turn him loose. If dog: goes straight to the treat (5), searches systematically and finds treat (4), searches randomly but finds treat in under 45 seconds (3), searches but fails to find treat (2), shows no interest (1).

**TEST 5: Long-term memory.** Let the dog see you put a biscuit on the floor (a different place to previous test). Remove him for 5 minutes, play with him, return and let him loose. If dog: goes straight to treat (5), goes to the spot from Test 4, then the correct spot (4), searches systematically and finds treat (3), searches randomly but finds treat in under 45 seconds (2), searches but fails to find treat (1), shows no interest (0).

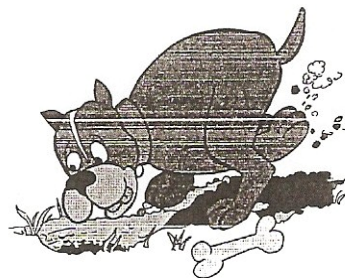
**TEST 6: Problem solving and Manipulation:** Place treat under a low platform (too low and far enough back to reach with mouth). If dog: gets treat in under 1 minute (5), gets treat in 1-3 minutes (4), uses paws and muzzle but fails to get treat (3), uses muzzle only a few times and gives up (2), doesn't try (1).

**TEST 7: Language comprehension.** Leave dog as if for a recall. If dog comes when you call: "refrigerator" (3), "movies" (2), "(dog's name) come" (5), "(dog's name) come twice" (4), dog fails to come (1).

**TEST 8: Problem solving.** Show the dog treat through slit in a large cardboard barricade. Dog should not be able to get treat through slit. Encourage dog to get treat. If dog goes around barrier in: less than 15 seconds (5), 16-30 seconds (4), 31-60 seconds (3). Handler stops encouraging dog after 1 minute. If dog: goes around barrier in 1-2 minutes (2), tries to reach through slit and gives up (1), shows no interest (0).

## SCORING

36-40 Genius  
32-35 Highly intelligent  
28-31 High average  
20-27 Average  
16-19 Low average  
12-15 Borderline  
0-11 !!!!!!!!!!!!!!!

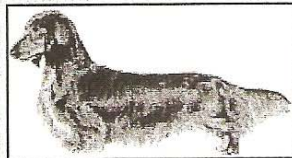




# WHY SOME MEN HAVE DOGS AND NOT WIVES !



1. The later you are, the more excited your dogs are to see you.
  2. Dogs don't notice if you call them by another dog's name.
  3. Dogs like it if you leave a lot of things on the floor.
  4. A dog's parents never visit.
  5. Dogs agree that you have to raise your voice to get your point across.
  6. You never have to wait for a dog; they're ready to go 24 hours a day.
  7. Dogs find you amusing when you're drunk.
  8. Dogs like to go hunting and fishing.
  9. A dog will not wake you up at night to ask, "If I died, would you get another dog?"
  10. If a dog has babies, you can put an ad in the paper and give them away.
  11. A dog will let you put a studded collar on it without calling you a pervert.
  12. If a dog smells another dog on you, they don't get mad. They just think it's interesting.
  13. Dogs like to ride in the back of a pickup truck.
- And last, but not least:
14. If a dog leaves, it won't take half of your stuff!!!



## DEAR GOD FROM THE DOG . . .

**Dear God:** Is it on purpose our names are the same, only reversed?

**Dear God:** Why do humans smell the flowers, but seldom, if ever, smell one another?

**Dear God:** When we get to heaven, can we sit on your couch? Or is it still the same old story?

**Dear God:** Why are there cars named after the jaguar, the cougar, the mustang, the colt, the stingray, and the rabbit, but not ONE named for a Dog? How often do you see a cougar riding around? We do love a nice ride! Would it be so hard to rename the 'Chrysler Eagle' the 'Chrysler Beagle'?

**Dear God:** If a Dog barks his head off in the forest and no human hears him, is he still a bad Dog?

**Dear God:** We Dogs can understand human verbal instructions, hand signals, whistles, horns, clickers, beepers, scent ID's, electromagnetic energy fields, and Frisbee flight paths. What do humans understand?

**Dear God:** More meatballs, less spaghetti, please.

**Dear God:** Are there mailmen in Heaven? If there are, will I have to apologize?

**Dear God:** Let me give you a list of just some of the things I must remember to be a good Dog.

1. I will not eat the cats' food before they eat it or after they throw it up.
2. I will not roll on dead seagulls, fish, crabs, etc., just because I like the way they smell.
3. The Litter Box is not a cookie jar.
4. The sofa is not a 'face towel'.
5. The garbage collector is not stealing our stuff.
6. I will not play tug-of-war with Dad's underwear when he's on the toilet.
7. Sticking my nose into someone's crotch is an unacceptable way of saying 'hello'.
8. I don't need to suddenly stand straight up when I'm under the coffee table.
9. I must shake the rainwater out of my fur before entering the house - not after.
10. I will not come in from outside and immediately drag my butt.
11. I will not sit in the middle of the living room and lick my crotch.
12. The cat is not a 'squeaky toy' so when I play with him and he makes that noise, it's usually not a good thing.

## Excerpt from a Dog's Diary.....

8:00 am - Dog food! My favorite thing!  
9:30 am - A car ride! My favorite thing!  
9:40 am - A walk in the park! My favorite thing!  
10:30 am - Got rubbed and petted! My favorite thing!  
12:00 pm - Lunch! My favorite thing!  
1:00 pm - Played in the yard! My favorite thing!  
3:00 pm - Wagged my tail! My favorite thing!  
5:00 pm - Milk Bones! My favorite thing!  
7:00 pm - Got to play ball! My favorite thing!  
8:00 pm - Wow! Watched TV with the people! My favorite thing!  
11:00 pm - Sleeping on the bed! My favorite thing!



## Excerpt from a Cat's Diary...

Day 983 of my captivity....

My captors continue to taunt me with bizarre little dangling objects. They dine lavishly on fresh meat, while the other inmates and I are fed hash or some sort of dry nuggets.

Although I make my contempt for the rations perfectly clear, I nevertheless must eat something in order to keep up my strength.

The only thing that keeps me going is my dream of escape. In an attempt to disgust them, I once again vomit on the carpet.

Today I decapitated a mouse and dropped its headless body at their feet. I had hoped this would strike fear into their hearts, since it clearly demonstrates what I am capable of. However, they merely made condescending comments about what a 'good little hunter' I am.

There was some sort of assembly of their accomplices tonight. I was placed in solitary confinement for the duration of the event. However, I could hear the noises and smell the food. I overheard that my confinement was due to the power of 'allergies.' I must learn what this means and how to use it to my advantage.

Today I was almost successful in an attempt to assassinate one of my tormentors by weaving around his feet as he was walking. I must try this again tomorrow -- but at the top of the stairs.

I am convinced that the other prisoners here are flunkies and snitches. The dog receives special privileges. He is regularly released - and seems to be more than willing to return. He is obviously retarded.

The bird has got to be an informant. I observe him communicating with the guards regularly. I am certain that he reports my every move. My captors have arranged protective custody for him in an elevated cell, so he is safe. For now.

Sent in by Elaine Longshaw



**This completes the copies or part copies of the Statement  
of Purposes, Constitution and By-Laws of the Club.  
This is being printed for the information of all Members**

## **RULES FOR GEELONG OBEDIENCE DOG CLUB (INCORPORATED)**

### **DUTIES OF SECRETARY AND/OR PUBLIC OFFICER**

- 29 (1) The Secretary shall exercise and perform all the usual secretarial functions and generally attend to the secretarial work of the Club and in particular shall keep and maintain:
- (a) the roll of members;
  - (b) minutes of the resolutions and proceedings of each general meeting and each committee meeting in books provided for the purpose together with a record of the names of persons present at committee meetings.
  - (c) all necessary records of the affairs of the Club;
  - (d) a complete record of awards made at all exhibitions and shows conducted by the Club, where necessary;
  - (e) and shall forward to The Victorian Canine Association within one month of the Annual General Meeting an Audited Statement of Receipts and Expenditure and Balance Sheet of the Club.
- (2) The Public Officer shall:
- (a) notify the Registrar of his appointment within fourteen days - s.28(1);
  - (b) notify his changes of address within fourteen days - s.28(2);
  - (c) notify alterations to the statement of purposes or rules within one month - s. 22(2);
  - (d) make application for approval of a change of name, if any, within the prescribed time - s.13;
  - (e) lodge with the Registrar the documents required by s-30(4) in respect of the Annual General Meeting within one month of the date of the meeting or such further period as the Registrar may allow - s.30(4);
  - (f) produce any book to the Registrar or his authorised Officer on being required to do so - s.47(5);
  - (g) tell the Registrar or his authorised Officer where a book is at the time a request is made - s.47(6);
  - (h) not hinder or obstruct the Registrar or his authorised Officer whilst he is exercising powers of inspection. and
  - (i) ensure that the incorporated Club complies with its obligation to lodge with the Registrar particulars of Trusts within fourteen days of becoming a trustee of that Trust.

### **DUTIES OF TREASURER**

30 The Treasurer shall-

- (1) Receive all monies paid to the Club and cause the same to be paid into the banking account of the Club kept for such purpose within fourteen days of the receipt thereof;
- (2) Keep all necessary books of account and financial statements as shall be required by the Auditors, The Victorian Canine Association, and the Act;
- (3) Prepare the annual accounts and accompanying reports;
- (4) Submit financial statements to all constituted meetings of the Committee and of the Club;

- (5) Produce in General Meetings the cash books and bank passbook when requested to do so;
- (6) Keep vouchers for payments authorised by the Club and the Committee; a
- (7) Keep a true and correct inventory of all property of the Club.

#### **REMOVAL OF MEMBER OF COMMITTEE OR PUBLIC OFFICER**

- 31 (1) The Club in general meeting may by resolution, passed by three-fourths of the members voting in person, remove any member of the Committee before the expiration of his term of office and appoint another member within fourteen days in his stead to hold office instead, until the expiration of the term of the first-mentioned member; however
- (2) Where the member to whom a proposed resolution referred to in Sub-Clause (1) makes representations in writing to the Secretary or President of the Club (not exceeding a reasonable length) and requests that they be notified to the members of the Club, the Secretary or the President may send a copy of the representations to each member of the Club or, if they are not so sent, the member may require that they be read out at the meeting.

#### **BANKING ACCOUNT**

- 32 (1) The Committee shall cause a banking account to be opened with a recognised Bank and be kept in the name of the Club.
- (2) All cheques payable to the Club shall be deposited to the credit of the Club's banking account.
- (3) All monies payable on behalf of the Club amounting to \$20.00 or upwards with the exception of prize money shall be paid by cheque drawn upon the Club's bankers which shall be signed by the Treasurer or in his absence his authorised deputy and any one of the Office Bearers authorised to sign on behalf of the Club. Notice of every such authority or change thereof shall be given to the Club's bankers forthwith whenever the need shall arise. Where an amount less than \$20.00 is paid in cash, the Treasurer, or his authorised deputy, shall ensure a receipt is obtained at the time of the transaction.

#### **AUDIT AND AUDITOR**

- 33 Subject to any Regulation that may be made under Section 54(2)(b) of the Associations Incorporation Act, the members at the Annual General Meeting shall appoint each year a person with accountancy knowledge to be the Auditor of the Club and a person so appointed shall hold that office until the next Annual General Meeting. A casual vacancy occurring in the position of Auditor shall be filled by the Committee.
- 34 Notice of the nomination of any person other than a retiring Auditor for appointment as Auditor shall be given to the members not less than fourteen days before the Annual General Meeting at which the appointment of Auditor is to be made.
- 35 A person shall not be appointed or act as Auditor of the Club if he is an Office Bearer or an ordinary member of the Committee or an employee of the Club or any person with a perceived conflict of interest. Such Auditor to be a person suitably qualified to conduct the audit and their qualification to be included in the Auditor's Report.

#### **NOTICES**

**(see by-law No. 9)**

- 36 (1) A notice may be served on behalf of the Club upon any member either personally or by sending it by post to the member at his last known address shown in the Register of Members.
- (2) Where a document is properly addressed pre-paid and posted to a person as a letter, the document shall, unless the contrary is proved, be deemed to have been given to the person at the time at which the letter would have been delivered in the ordinary course of post.

### **WINDING UP OR CANCELLATION**

- 37 In the event of the winding up or the cancellation of the incorporation of the Club, the assets of the Club shall be disposed of in accordance with the provisions of the Act and Clause 41 of these Rules.

### **SEAL**

- 38 (1) The Common Seal of the Club shall be kept in the custody of The Secretary.  
(2) The Common Seal shall not be affixed to any instrument except by the authority of the Committee and the affixing of the Common Seal shall be attested by the signatures either of two members of the Committee or of one member of the Committee and of the Public Officer of the Club.

### **CUSTODY OF RECORDS**

- 39 (1) Except as otherwise provided in the Act and in these Rules, the Secretary shall keep in his custody or under his control all books, documents and securities of the Club.  
(2) The books and documents referred to in Sub-Clause 39(1) shall be available for inspection by members.

### **FUNDS**

- 40 The funds of the Club shall be derived from entrance fees, annual subscriptions, donations and such other sources as the Committee determines.

### **PROPERTY**

- 41 The property assets and income of the Club, wherever derived, shall be applied towards the promotion of the Statement of Purposes of the Club, and no portion thereof shall be paid or transferred either directly or indirectly to any member or members of the Club. Provided that nothing herein contained shall prevent the payment in good faith of remuneration or reimbursement to any officers or servant of the Club or any member in return for services actually rendered or for authorised expenses incurred nor prevent the payment of interest on money borrowed from any member of the Club. Should the Club for any reason whatsoever, cease to function, the members may, at a meeting specially convened for the purpose of the winding up of the affairs of the Club, direct by resolution, passed by a majority of 75% of financial members, that the funds be donated to an approved charity or applied for use by an approved canine activity.

### **FINANCIAL YEAR**

- 42 The financial year of the Club shall commence on the first day of July in each year, and terminate on the last day of June of the following year. Member fees must be paid on or before the 1st day of August each year, for continuity of membership.

### **ALTERATION OF RULES AND STATEMENT OF PURPOSE**

- 43 These Rules and the Statement of Purposes of the Club shall not be altered except in accordance with the Associations Incorporation Act.